



New West Charter School

Governance Council Meeting Minutes

Tuesday, December 9th, 2025, at 4:30 PM

Join Zoom Meeting  
 Topic: Board Meeting 12/9/25  
 Time: Dec 9, 2025 11:00 PM Pacific Time (US and Canada)

Join Zoom Meeting  
<https://newwestcharter-org.zoom.us/j/89989396595>

Meeting ID: 899 8939 6595

One tap mobile  
 +16699006833,,89989396595# US (San Jose)  
 +16694449171,,89989396595# US

Join by SIP  
 • [89989396595@zoomcrc.com](mailto:89989396595@zoomcrc.com)

Physical Location:  
 1905 Armacost Ave, Los Angeles, CA 90025  
Additional Call-In Addresses:  
 11625 W Pico Blvd Los Angeles, CA 90064  
 9601 Wilshire Blvd, Penthouse, Beverly Hills, CA  
 23620 Mulholland Highway, Calabasas, CA

**I. PRELIMINARY**

**A. CALL TO ORDER:** The meeting was called to order at 4:30pm

**B. ROLL CALL:** Attendance was taken, and a quorum was established

Representatives	Present		Absent
Teacher Voting Representatives:			
Mr. Stephen Jones	X		
Ms. Sarah Thompson	X		
Ms. Melanie Del Rosario	X		
Parent Voting Representatives:			



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Mr. Jess Segovia			X
Mr. John Lee	X		
Ms. Adriana Cervantes	X		
<b>Community Voting Representatives:</b>			
Mr. Michael Schlesinger	X		
<b>Non-Voting Administration Reports:</b>			
Dr. Sharon Weir	X		
Dr. Tanisha Barnett	X		
Mrs. Larika Clark	X		
<b>Classified Voting Representatives:</b>			
Ms. Antonia Espinoza	X		

**II. BOARD FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953 (e)**

*The Charter School Governance Council determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Governance Council has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the members to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.*

*Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 1905 Armacost Ave. Los Angeles, CA 90025*

*In compliance with the Americans with Disability Act (ADA) and upon request, New West Charter ("Schools") may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modification of the agenda in order to participate in Board meetings are invited to contact us at (310) 943-5444. Please contact the office as early as possible to provide time for the School to arrange for such reasonable auxiliary aids and/or services.*

**III. COMMUNICATIONS:**

**A. ORAL COMMUNICATIONS - PUBLIC COMMENT:**

*Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will*



*not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.*

**B. FOR INFORMATION: THE PRINCIPAL/DIRECTOR’S REPORT**

**A. December 2025 Director’s Report**

**C. FOR INFORMATION BOARD/STAFF DISCUSSIONS**

*Board and staff discuss items of mutual interest*

**B. OCR complaint filed 11/24/25**

**IV. CONSENT AGENDA**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The principal/director recommends approval of all consent agenda items.*

**A. Board Minutes for Meeting on September 9<sup>th</sup>, 2025**

It is recommended that the Governance Council approve Board Minutes for Meeting on September 9 <sup>th</sup> ,2025.					
<b>Action:</b>	<b>Approved</b>				
<b>Motion:</b>	John Lee	<b>Second:</b>	Melanie Del Rosario	<b>Vote:</b>	7-1-0
<b>In Favor:</b>	<u>Stephen Jones, Sarah Thompson, Michael Schlesinger , Adriana Cervantes and Antonia Espinoza</u>				
<b>Absent:</b>	Jess Segovia				
<b>Abstain:</b>	N/A				

**B. 2025-2026 Local Control and Accountability Plan (LCAP) Mid-Year Update**

It is recommended that the Governance Council approve the 2025-2026 Local Control and Accountability Plan (LCAP) Mid-Year Update.					
<b>Action:</b>	<b>Approved</b>				
<b>Motion:</b>	Stephen Jones	<b>Second:</b>	Michael Schlesinger	<b>Vote:</b>	7-1-0
<b>In Favor:</b>	<u>John Lee, Sarah Thompson, Melanie Del Rosario, Adriana Cervantes and Antonia Espinoza</u>				
<b>Absent:</b>	Jess Segovia				
<b>Abstain:</b>	N/A				

**V. ITEMS SCHEDULED FOR ACTION:**

**A. BUSINESS**



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1. New West Charter Financials  
EdTec Financials & Board Presentation  
August & September, & October 2025 Check Register

It is recommended that the Governance Council approve the August& September,& October 2025 Check Register.				
<b>Action:</b>	<b>Approved</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Michael Shlesinger	<b>Vote:</b> 7-1-0
<b>In Favor:</b>	<u>Stephen Jones, Sarah Thompson, Melanie Del Rosario, Adriana Cervantes and Antonia Espinoza</u>			
<b>Absent:</b>	Jess Segovia			
<b>Abstain:</b>	N/A			

2. Approve 1<sup>st</sup> Interim Financial Report

It is recommended that the Governance Council approve the 1 <sup>st</sup> Interim Financial Report.				
<b>Action:</b>	<b>Approved</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Melanie Del Rosario	<b>Vote:</b> 7-1-0
<b>In Favor:</b>	<u>Stephen Jones, Sarah Thompson, Michael Schlesinger, Adriana Cervantes and Antonia Espinoza</u>			
<b>Absent:</b>	Jess Segovia			
<b>Abstain:</b>	N/A			

3. Approve Annual Fiscal Audit (CLA presentation by Principal Wade McMullen)

It is recommended that the Governance Council approve the Annual Fiscal Audit (CLA presentation by Principal Wade McMullen).				
<b>Action:</b>	<b>Approved</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Michael Schlesinger	<b>Vote:</b> 7-1-0
<b>In Favor:</b>	<u>Stephen Jones, Sarah Thompson, Melanie Del Rosario, Adriana Cervantes and Antonia Espinoza</u>			
<b>Absent:</b>	Jess Segovia			
<b>Abstain:</b>	N/A			

4. Approve 2024-2025 School Accountability Report Card (SARC)

It is recommended that the Governance Council approve the 2024-2025 School Accountability Report Card (SARC)				
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<b>Action:</b>	<b>Approved</b>		
<b>Motion:</b>	Stephen Jones	<b>Second:</b> John Lee	<b>Vote:</b> 7-1-0
<b>In Favor:</b>	<u>Michael Schlesinger, Sarah Thompson, Melanie Del Rosario, Adriana Cervantes and Antonia Espinoza</u>		
<b>Absent:</b>	Jess Segovia		
<b>Abstain:</b>	N/A		

5. Updates to School Policies

-The Board will review and consider approval of updates to NWC school policies and procedures including the 2025-2026 School Safety Plan.

It is recommended that the Governance Council approve the updates to the NWC school policies procedures including the 2025-2026 School Safety Plan.			
<b>Action:</b>	<b>Approved</b>		
<b>Motion:</b>	Michael Schlesinger	<b>Second:</b> John Lee	<b>Vote:</b> 7-1-0
<b>In Favor:</b>	<u>Stephen Jones, Sarah Thompson, Melanie Del Rosario, Adriana Cervantes and Antonia Espinoza</u>		
<b>Absent:</b>	Jess Segovia		
<b>Abstain:</b>	N/A		

6. Approval of Renewal of Kyocera Contract for Copier/Printer Services.

It is recommended that the Governance Council approve the Renewal of Kyocera Contract for Copier/Printer Services.			
<b>Action:</b>	<b>Approved</b>		
<b>Motion:</b>	Stephen Jones	<b>Second:</b> John Lee	<b>Vote:</b> 7-1-0
<b>In Favor:</b>	<u>Michael Schlesinger, Sarah Thompson, Melanie Del Rosario, Adriana Cervantes and Antonia Espinoza</u>		
<b>Absent:</b>	Jess Segovia		
<b>Abstain:</b>	N/A		

7.

The Governance council will review and consider approval of the contract with Tradewinds for substitute teacher services.

It is recommended that the Governance Council approve the contract with Tradewinds for substitute teacher services.			
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<b>Action:</b>	<b>Approve</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Stephen Jones	<b>Vote:</b> 7-1-0
<b>In Favor:</b>	<u>Michael Schlesinger, Sarah Thompson, Melanie Del Rosario, Adriana Cervantes and Antonia Espinoza</u>			
<b>Absent:</b>	Jess Segovia			
<b>Abstain:</b>	N/A			

8. The Governance council will approval of Dorothy Lee as a community representative on the New West Governance Council

It is recommended that the Governance Council approve Dorothy Lee as a community representative on the New West Governance Council.				
<b>Action:</b>	<b>Approved</b>			
<b>Motion:</b>	Michael Schlesinger	<b>Second:</b>	Antonia Espinoza	<b>Vote:</b> 7-1-0
<b>In Favor:</b>	<u>John Lee, Sarah Thompson, Melanie Del Rosario, Adriana Cervantes and Stephen Jones</u>			
<b>Absent:</b>	Jess Segovia			
<b>Abstain:</b>	N/A			

**I. ADJOURNMENT:** The meeting adjourned at 5:42pm.

**December 9, 2025 New West Charter Governance Council Meeting Minutes prepared by:**

**Antonia Espinoza**  
NWC Governance Council Secretary



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This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting New West Charter 1905 South Armacost Avenue| Los Angeles, CA 90025| 310.943.5444| [www.newwestcharter.org](http://www.newwestcharter.org)

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact New West Charter 1905 South Armacost Avenue| Los Angeles, CA 90025. In addition, if you would like a copy of any record related to an item on the Agenda, please contact Sharon Weir or Antonia Perez at 310.943.5444.