



**A new direction in  
public education**

New West Charter School  
Governance Council Meeting Minutes  
 Wednesday, December 13, 2022, at 4:30 PM

**Join Zoom Meeting**  
<https://newwestcharter-org.zoom.us/j/89038261242>

Meeting ID: 890 3826 1242

One tap mobile  
 +16694449171,,89038261242# US | +16699006833,,89038261242# US (San Jose)

**I. PRELIMINARY**

**A. CALL TO ORDER - *The meeting was called to order at 4:33pm***

**B. ROLL CALL - *Attendance was taken and a quorum was established.  
(8 members present - 0 members absent)***

Representatives	Present	Absent
<b>Teacher Voting Representatives:</b>		
Mr. Stephen Jones	X	
Ms. Sarah Thompson	X	
Ms. Brittney McBride	X	
<b>Parent Voting Representatives:</b>		
Mr. Jess Segovia	X	
Mr. John Lee	X	
<b>Community Voting Representatives:</b>		
Mr. Marshall Mayotte	X	
Mr. Michael Schlesinger	X	
<b>Non-Voting Administration Reports:</b>		
Dr. Sharon Weir	X	
Dr. Tanisha Barnett	X	
Mr. Mark Herrera	X	
Mr. Brian Straka	X	
Mrs. Larika Clark	X	
<b>Classified Voting Representatives:</b>		
Ms. Kizmet White	X	



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**II. BOARD FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953 (e)**

*The Charter School Governance Council determines, in accordance with Government Code Section 54953(e)(1)(B), that meeting in person would present imminent risks to the health or safety of attendees. Pursuant to Government Code Section 54953(e)(3), the Governance Council has also reconsidered the circumstances of the State of Emergency declared by the Governor on March 4, 2020, and finds the State of Emergency continues to directly impact the ability of the members to meet safely in person and/or that State or local officials continue to impose or recommend measures to promote social distancing.*

**III. COMMUNICATIONS:**

**A. ORAL COMMUNICATIONS - PUBLIC COMMENT: [No Public Comments](#)**

**B. FOR INFORMATION: THE PRINCIPAL/DIRECTOR'S REPORT**

[A. December 2022 Director's Report](#)

**C. FOR INFORMATION BOARD/STAFF DISCUSSIONS**

*Board and staff discuss items of mutual interest*

**IV. CONSENT AGENDA**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The principal/director recommends approval of all consent agenda items.*

[A. Board Minutes for Meeting on September 13, 2022](#)

It is recommended that the Governance Council approve the meeting minutes September 13, 2022					
<b>Action:</b>	<b>APPROVED</b>				
<b>Motion:</b>	John Lee	<b>Second:</b>	Sarah Thompson	<b>Vote:</b>	<u>8-0-0</u>
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White					
<b>Absent:</b> None					
<b>Abstain:</b> None					



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**B. Approve Renewal of AB361**

It is recommended that the Governance Council approve the renewal of AB361				
<b>Action:</b>	<b>APPROVED</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Michael Schlesinger	<b>Vote:</b> 8-0-0
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White				
<b>Absent:</b> None				
<b>Abstain:</b> None				

**V. ITEMS SCHEDULED FOR ACTION:**

**A. BUSINESS**

**1. New West Charter Financials**

EdTec December 2022 Financials

September, October & November 2022 CC & Check Register

It is recommended that the Governance Council approve the September, October, and November 2022 Financials and the September, October, and November Credit Card and Check Registers as presented by Dorothy Lee and Meagan Miller, Edtec Charter Management Company				
<b>Action:</b>	<b>APPROVED</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Michael Schlesinger	<b>Vote:</b> 8-0-0
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White				
<b>Absent:</b> None				
<b>Abstain:</b> None				

**2. Approve First Interim Financial Report**

It is recommended that the Governance Council approve First Interim Financial Report as presented by Dorothy Lee and Meagan Miller, Edtec Charter Management Company				
<b>Action:</b>	<b>APPROVED</b>			
<b>Motion:</b>	Michael Schlesinger	<b>Second:</b>	Marshall Mayotte	<b>Vote:</b> 8-0-0
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White				
<b>Absent:</b> None				
<b>Abstain:</b> None				



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### 3. Approve FY22 Audit Report

It is recommended that the Governance Council approve FY22 Audit Report as presented by Kurt Feddersen of Feddersen & Company, LLP			
<b>Action:</b>	<b>APPROVED</b>		
<b>Motion:</b>	Michael Schlesinger	<b>Second:</b>	Marshall Mayotte
			<b>Vote:</b> 8-0-0
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White			
<b>Absent:</b> None			
<b>Abstain:</b> None			

### 4. Approve of the revised 2022-2023 NWC Parent and Student Handbook

It is recommended that the Governance Council approve the revised 2022-2023 NWC Parent & Student Handbook as presented by Sharon Weir, Executive Director			
<b>Action:</b>	<b>APPROVED</b>		
<b>Motion:</b>	Jess Segovia	<b>Second:</b>	John Lee
			<b>Vote:</b> 8-0-0
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White			
<b>Absent:</b> None			
<b>Abstain:</b> None			

### 5. Approve of the Narcan – CDPH – Naloxone Standing Order

It is recommended that the Governance Council approve the Narcan CDPH Naloxone Standing Order			
<b>Action:</b>	<b>APPROVED</b>		
<b>Motion:</b>	Jess Segovia	<b>Second:</b>	John Lee
			<b>Vote:</b> 8-0-0
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White			
<b>Absent:</b> None			
<b>Abstain:</b> None			

### 6. Approve of the Child Internet Protection Act

It is recommended that the Governance Council approve the Child Internet Protection Act			
<b>Action:</b>	<b>APPROVED</b>		
<b>Motion:</b>	Steven Jones	<b>Second:</b>	Jess Segovia
			<b>Vote:</b> 8-0-0
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White			
<b>Absent:</b> None			
<b>Abstain:</b> None			



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**7. Approve of the Renewal of the Pacific Western Bank Line of Credit**

It is recommended that the Governance Council approve the renewal of the Pacific Western Bank Line of Credit					
<b>Action:</b>	<b>APPROVED</b>				
<b>Motion:</b>	Michael Schlesinger	<b>Second:</b>	Marshall Mayotte	<b>Vote:</b>	8-0-0
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White					
<b>Absent:</b> None					
<b>Abstain:</b> None					

**VI. CLOSED SESSION: *Closed Session Meeting was called to order at 5:52pm***

- A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION  
(Gov. Code section 54956.9, subd. (d)(1))
- B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9:1 case Superior Court of Los Angeles County, Case No. 22STCP03314

**C. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN:**

Report out of Closed Session Meeting at 6:22pm					
<b>Action:</b>	<b>No Action Taken - Discussion only</b>				
<b>Motion:</b>	None	<b>Second:</b>	None	<b>Vote:</b>	<u>None</u>

**D. ADJOURNMENT: *The meeting was adjourned at 6:33pm***

*December 13, 2022 New West Governance Council Meeting Minutes prepared by:*

*Kizmet White  
NWC Governance Council Secretary*