



**A new direction in  
public education**

New West Charter School  
Governance Council Meeting Minutes  
 Tuesday, March 21, 2023, at 4:30 PM

Locations:  
 1905 Armacost Ave, Los Angeles, CA 90025  
 9601 Wilshire Blvd, Penthouse, Beverly Hills, CA  
 23620 Mulholland Highway, Calabasas, CA

**I. PRELIMINARY**

**A. CALL TO ORDER - *The meeting was called to order at 4:37pm***

**B. ROLL CALL - *Attendance was taken and a quorum was established.  
 (8 members present - 0 members absent)***

Representatives	Present		Absent
<b>Teacher Voting Representatives:</b>			
Mr. Stephen Jones	X		
Ms. Sarah Thompson	X		
Ms. Brittney McBride	X		
<b>Parent Voting Representatives:</b>			
Mr. Jess Segovia	X		
Mr. John Lee	X		
<b>Community Voting Representatives:</b>			
Mr. Marshall Mayotte	X		
Mr. Michael Schlesinger	X		
<b>Non-Voting Administration Reports:</b>			
Dr. Sharon Weir	X		
Dr. Tanisha Barnett	X		
Mr. Mark Herrera	X		
Mr. Brian Straka	X		
Mrs. Larika Clark	X		
<b>Classified Voting Representatives:</b>			
Ms. Kizmet White	X		



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**II. BOARD FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953 (e)**

**III. COMMUNICATIONS:**

**A. ORAL COMMUNICATIONS - PUBLIC COMMENT:**

**1. 7th Grade Parent**

- a. Request for Sex Education in Middle School
- b. Request for more frequent emergency drills

**B. FOR INFORMATION: THE PRINCIPAL/DIRECTOR'S REPORT**

**A. March 2023 Director's Report**

- i. Brown Act Training
- ii. Form 700
- iii. Oppenheimer Brokerage Account
- iv. City National Bank Operating Account

**C. FOR INFORMATION BOARD/STAFF DISCUSSIONS - None**

**IV. CONSENT AGENDA**

*All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The principal/director recommends approval of all consent agenda items.*

**A. Board Minutes for Meeting on December 13, 2022 and Special Meeting on March 13, 2023**

It is recommended that the Governance Council approve the meeting minutes on December 13, 2022 and the Special Meeting Minutes on March 13, 2023.				
<b>Action:</b>	<b>APPROVED</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Sarah Thompson	<b>Vote:</b> 8-0-0
<b>In Favor:</b>	Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White			
<b>Absent:</b>	None			
<b>Abstain:</b>	None			



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**V. ITEMS SCHEDULED FOR ACTION:**

**A. BUSINESS**

1. [New West Charter Financials](#)  
[EdTec January 2023 Financials](#)  
[December 2022, January 2023, and February 2023 CC & Check Register](#)

It is recommended that the Governance Council approve the January 2023 Financials and the December 2022, January 2023, and February 2023 Credit Card and Check Registers as presented by Dorothy Lee and Meagan Miller, Edtec Charter Management Company					
<b>Action:</b>	<b>APPROVED</b>				
<b>Motion:</b>	John Lee	<b>Second:</b>	Sarah Thompson	<b>Vote:</b>	<u>8-0-0</u>
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White					
<b>Absent:</b> None					
<b>Abstain:</b> None					

2. [Approve Second Interim Financial Report](#)

It is recommended that the Governance Council approve Second Interim Financial Report as presented by Dorothy Lee and Meagan Miller, Edtec Charter Management Company					
<b>Action:</b>	<b>APPROVED</b>				
<b>Motion:</b>	Kizmet White	<b>Second:</b>	Sarah Thompson	<b>Vote:</b>	<u>8-0-0</u>
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White					
<b>Absent:</b> None					
<b>Abstain:</b> None					

3. [Approve School Accountability Report Card \(SARC\)](#)

It is recommended that the Governance Council approve School Accountability Report Card (SARC)					
<b>Action:</b>	<b>APPROVED</b>				
<b>Motion:</b>	John LLee	<b>Second:</b>	Kizmet White	<b>Vote:</b>	<u>8-0-0</u>
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White					
<b>Absent:</b> None					
<b>Abstain:</b> None					



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**4. Approve Auditor Selection Submission to County**

It is recommended that the Governance Council approve the audit selection of Feddersen & Company, to submit to the Los Angeles County of Education.				
<b>Action:</b>	<b>APPROVED</b>			
<b>Motion:</b>	Brittney McBride	<b>Second:</b>	Sarah Thompson	<b>Vote:</b> <u>8-0-0</u>
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White				
<b>Absent:</b> None				
<b>Abstain:</b> None				

**5. Approve CharterSafe Opt Out**

It is recommended that the Governance Council approve the option to opt out of renewing insurance coverage with CharterSafe as a safe guard to expand Special Education litigation coverage.				
<b>Action:</b>	<b>APPROVED</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Brittney McBride	<b>Vote:</b> <u>8-0-0</u>
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White				
<b>Absent:</b> None				
<b>Abstain:</b> None				

**6. Approve 2023-2024 School Calendar**

It is recommended that the Governance Council approve 2023-2024 School Calendar				
<b>Action:</b>	<b>APPROVED</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Marshall Mayotte	<b>Vote:</b> <u>8-0-0</u>
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White				
<b>Absent:</b> None				
<b>Abstain:</b> None				



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**7. Approve Vanguard 403 B Plan**

It is recommended that the Governance Council approve the Vanguard 403(b) voluntary retirement plan for New West employees.				
<b>Action:</b>	<b>APPROVED</b>			
<b>Motion:</b>	John Lee	<b>Second:</b>	Kizmet White	<b>Vote:</b> 8-0-0
<b>In Favor:</b> Steven Jones, Brittney McBride, Sarah Thompson, John Lee, Jess Segovia, Marshall Mayotte, Michael Schlesinger, Kizmet White				
<b>Absent:</b> None				
<b>Abstain:</b> None				

**8. Approve NWC Vaccine Policy Update**

Discussion: Approval of New West Charter Vaccine Policy Update will be presented for approval at the June 13, 2023 board of directors meeting.				
<b>Action:</b>	<b>No Action Taken - Discussion Only</b>			
<b>Motion:</b>	None	<b>Second:</b>	None	<b>Vote:</b> <u>None</u>

- VI. **CLOSED SESSION:** *Closed Session Meeting was called to order at 5:31pm*
  - A. **SECTION 48900: STUDENT EXPULSION HEARING**  
*Student Discipline Matter*
  - B. **SECTION 54597: STAFF PERSONNEL MATTER**  
*Staff Personnel Matter*

**VII. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN**

Report out of Closed Session Meeting at 6:40pm				
<b>Action:</b>	<b>No Action Taken - Discussion only</b>			
<b>Motion:</b>	None	<b>Second:</b>	None	<b>Vote:</b> <u>None</u>

- A. **ADJOURNMENT:** *The meeting was adjourned at 6:41pm*

*March 21, 2023 New West Governance Council Meeting Minutes prepared by:*

*Kizmet White  
NWC Governance Council Secretary*