



New West Charter School
Governance Council Meeting Minutes
Tuesday, June 15, 2021, at 4:30

Zoom Call In Information
<https://newwestcharter-org.zoom.us/j/87051408533>
Meeting ID: 870 5140 8533

One tap mobile
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+13462487799,,87051408533# US (Houston)

(I) PRELIMINARY

A. CALL TO ORDER - *The meeting was called to order at 4:31pm*

B. ROLL CALL - *Attendance was taken, and a quorum was established.*
(8 members present – 1 member absent)

Representatives	Present	Absent
Teacher Voting Representatives :		
Mr. Stephen Jones	X	
Ms. Sarah Thompson	X	
Mr. Stephen Lewis		X
Parent Voting Representatives:		
Mr. Jess Segovia	X	
Mr. John Lee	X	
Mrs. Lori Quon	X	
Community Voting Representatives:		
Mr. Marshall Mayotte	X	
Mr. Michael Schlesinger	X	
Non-Voting Administration Reports:		
Dr. Sharon Weir	X	
Dr. Tanisha Barnett	X	
Mr. Mark Herrera	X	
Mr. Brian Straka	X	
Mrs. Larika Clark		X
Classified Voting Representatives:		
Ms. Kizmet White	X	



(II) COMMUNICATIONS:

- A. ORAL COMMUNICATIONS - PUBLIC COMMENT: [None](#)
- B. FOR INFORMATION: THE PRINCIPAL/DIRECTOR'S REPORT
[2020-2021 New West Charter School Annual Review](#)
- C. FOR INFORMATION BOARD/STAFF DISCUSSIONS

(III) CONSENT AGENDA ITEMS:

- A. [Board Minutes for Meeting on May 11, 2021 & May 28, 2021](#)

It is recommended that the Governance Council approve the May 11, 2021 and May 28, 2021 meeting minutes.				
Action:	APPROVED			
Motion:	John Lee	Second:	Lori Quon	Vote: <u>8-1-0</u>
In Favor:	Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White			
Absent:	Stephen Lewis			
Abstain:	None			

(IV) ITEMS SCHEDULED FOR ACTION:

A. BUSINESS

- 1. [New West Charter Financials](#)
 - [April Financials](#)
 - [April & May CC & Check Registers](#)

It is recommended that the Governance Council approve the April 2021 Financials and the April & May 2021 Credit Card and Check Registers as presented by Edtec Charter School Specialists.				
Action:	APPROVED			
Motion:	John Lee	Second:	Lori Quon	Vote: <u>8-1-0</u>
In Favor:	Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White			
Absent:	Stephen Lewis			
Abstain:	None			



2. Approve FY21-22 Local Control Accountability Plan (LCAP) and Budget Overview for Parents

It is recommended that the Governance Council approve the 2021-2022 Local Control Accountability & Budget Overview for Parents				
Action:	APPROVED			
Motion:	Lori Quon	Second:	John Lee	Vote: 8-1-0
In Favor: Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White				
Absent: Stephen Lewis				
Abstain: None				

3. Approve FY21-22 Budget

It is recommended that the Governance Council approve the FY 2021-2022 Budget as presented by Edtec, Charter School Specialists				
Action:	APPROVED			
Motion:	Lori Quon	Second:	Michael Schlesinger	Vote: 8-1-0
In Favor: Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White				
Absent: Stephen Lewis				
Abstain: None				

4. Approve FY21-22 EPA Spending Plan

It is recommended that the Governance Council approve the FY 2021-2022 Education Protection Account (EPA Spending Plan)				
Action:	APPROVED			
Motion:	Lori Quon	Second:	John Lee	Vote: 8-1-0
In Favor: Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White				
Absent: Stephen Lewis				
Abstain: None				



5. Approve FY21-22 Consolidated Application for Federal Funding

It is recommended that the Governance Council approve the FY 2021-2022 Consolidated Application for Federal Funding				
Action:	APPROVED			
Motion:	John Lee	Second:	Lori Quon	Vote: <u>8-1-0</u>
In Favor: Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White				
Absent: Stephen Lewis				
Abstain: None				

6. Approve Form 990

It is recommended that the Governance Council approve the Form 990 for the year ended June 30, 2020 as prepared by Feddersen & Company				
Action:	APPROVED			
Motion:	Michael Schlesinger	Second:	Lori Quon	Vote: <u>8-1-0</u>
In Favor: Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White				
Absent: Stephen Lewis				
Abstain: None				

7. Approve Local Performance Indicators

It is recommended that the Governance Council approve the Local Performance Indicators				
Action:	APPROVED			
Motion:	Marshall Mayotte	Second:	John Lee	Vote: <u>8-1-0</u>
In Favor: Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White				
Absent: Stephen Lewis				
Abstain: None				



8. Approve EdTec Back Office Agreement

It is recommended that the Governance Council approve the EdTec Back Office Agreement: Term July 1, 2021 - June 30, 2024				
Action:	APPROVED			
Motion:	Lori Quon	Second:	Michael Schlesinger	Vote: <u>8-1-0</u>
In Favor:	Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White			
Absent:	Stephen Lewis			
Abstain:	None			

9. Approve New West Handbook

It is recommended that the Governance Council approve the New West Charter School Employee Handbook as prepared by Jackson Lewis PC, labor and employment law firm				
Action:	APPROVED			
Motion:	John Lee	Second:	Lori Quon	Vote: <u>8-1-0</u>
In Favor:	Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White			
Absent:	Stephen Lewis			
Abstain:	None			

10. Approve New West Local Assignment Policy

It is recommended that the Governance Council approve the Local Assignment Policy				
Action:	APPROVED			
Motion:	John Lee	Second:	Lori Quon	Vote: <u>8-1-0</u>
In Favor:	Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White			
Absent:	Stephen Lewis			
Abstain:	None			



11. Approve CharterSafe Insurance Renewal

It is recommended that the Governance Council approve the 2021-2022 Insurance Renewal				
Action:	APPROVED			
Motion:	Lori Quon	Second:	Marshall Mayotte	Vote: <u>8-1-0</u>
In Favor:	Steven Jones, Sarah Thompson, Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger, Kizmet White			
Absent:	Stephen Lewis			
Abstain:	None			

B. PERSONNEL - No Items Listed

C. ITEMS FROM THE BOARD - No Items Listed

D. CLOSED SESSION - Meeting convened to *Closed Session at 6:15pm*
 Section 54957: Public Employee Appointment & Evaluation
 New West Executive Director
 Assistant Director (MS)
 Assistant Director (HS)
 Vice Principal (HS)
 Director of Development



E. REPORT OUT OF CLOSED SESSION ON ANY ACTION TAKEN -
Open Meeting convened at 6:26pm

New West Charter School Compensation Committee:
Michael Schlesinger
John Lee
Marshall Mayotte

The New West Charter School Compensation Committee recommends the following:

- A. The Executive Director shall continue as a designated employee under all current employment conditions set forth in the July 1, 2020-2021 Executive Director Employment Agreement through until final review to be completed no later than August 1, 2021.
- B. The Executive Director’s 2020-2021 Employment Agreement includes the option of bonus compensation of up to 20% of base salary for the achievement of bonus goals attained in the 2020-2021 school year. Bonus compensation is determined by the New West Compensation Committee and voted on by the board,
- C. Approval of bonus compensation of 20% base salary to be paid to the Executive Director on June 30, 2021.

Action:	APPROVED		
Motion:	Michael Schlesinger	Second:	Marshall Mayotte
In Favor:	Jess Segovia, John Lee, Lori Quon, Marshall Mayotte, Michael Schlesinger		
Absent:	Stephen Lewis		
Abstain:	Steven Jones, Sarah Thompson, Kizmet White		

(V) ADJOURNMENT: *The meeting adjourned at 6:29pm*

June 15, 2021 New West Charter Governance Meeting Minutes prepared by:

Kizmet White
NWC Governance Secretary