



New West Charter School
Governance Council Meeting Minutes
 Tuesday, March 10, 2020 at 4:30pm
 Venue: Armacost Site Library
 1905 Armacost Avenue., Los Angeles, CA 90025

(I) PRELIMINARY

A. CALL TO ORDER - The meeting was called to order at 4:34pm

B. ROLL CALL - Attendance was taken and a quorum was established.

Representatives	Present		Absent
Teacher Voting Representatives :			
Mr. Stephen Jones	X		
Ms. Donna Haskins	X		
Ms. Larika Clark	X		
Parent Voting Representatives:			
Vacancy 2018/19			
Mr. John Lee	X		
Mrs. Lori Quon	X		
Community Voting Representatives:			
Mr. Bob Zaugh	X		
Mr. Marshall Mayotte	X		
Mr. Ben Reznik			X
Mr. Michael Schlesinger	X		
Ms. Tracy Grand	X		
Non-Voting Administration Reports:			
Dr. Sharon Weir	X		
Dr. Tanisha Barnett	X		
Mr. Mark Herrera	X		
Mr. Brian Straka	X		
Classified Voting Representatives:			
Ms. Kizmet White	X		



C. APPROVAL OF MINUTES OF BOARD MEETING

It is recommended that the Governance Board approve meeting minutes for December 10, 2019.

Action:	APPROVED			
Motion:	Michael Schlesinger	Second:	Steven Jones	Vote: 9-1-1
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand			
Absent:	Bob Reznik			
Abstain:	Lori Quon			

(II) COMMUNICATIONS:

A. ORAL COMMUNICATIONS - PUBLIC COMMENT:

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. **No Items Listed**

B. FOR INFORMATION: THE PRINCIPAL/DIRECTOR'S REPORT

This is a presentation of information, which has occurred since the previous Board meeting.

[Directors March 2020 Report Form 700](#)
[Update on Calstrs](#)
[CDE Annual Review](#)
[WASC - Mid Year Cycle Report February 2020](#)

C. FOR INFORMATION BOARD/STAFF DISCUSSIONS

Board and staff discuss items of mutual interest

(III) CONSENT AGENDA ITEMS:

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Board votes on them. The principal/director recommends approval of all consent agenda items.

A. Pacific Western Bank- Line of Credit Authorization - Resolution NO. 2019/20-1

It is recommended that the Governance Board approve Resolution NO. 2019/20-1
Renewal of \$800, 000 Line of Credit with Pacific Western Bank

Action:	APPROVED			
Motion:	John Lee	Second:	Tracy Grand	Vote: 9-1-1
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand			
Absent:	Bob Reznik			
Abstain:	Lori Quon			



(IV) ITEMS SCHEDULED FOR ACTION:

A. BUSINESS

1. New West Charter Financials:

(i) February 2020 Financials

(ii) December & January Check and Credit Card Registers

It is recommended that the Governance Board approve the February 2020 Financials as presented by Edtec, Charter Management Company.				
Action:	APPROVED			
Motion:	Larika Clark	Second:	Michael Schlesinger	Vote: 9-1-1
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand			
Absent:	Bob Reznik			
Abstain:	Lori Quon			

It is recommended that the Governance Board approve the December 2019 & January 2020 Check & Credit Card Registers as presented by Edtec, Charter Management Company.				
Action:	APPROVED			
Motion:	Larika Clark	Second:	Michael Schlesinger	Vote: 9-1-1
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand			
Absent:	Bob Reznik			
Abstain:	Lori Quon			

2. Approve 2nd Interim Financial Report

It is recommended that the Governance Board approve the 2 nd Interim Financial Report as presented by Edtec., Charter Management Company.				
Action:	APPROVED			
Motion:	Michael Schlesinger	Second:	Marshall Mayotte	Vote: 9-1-1
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand			
Absent:	Bob Reznik			
Abstain:	Lori Quon			



3. SB 126 Assurance Forms

It is recommended that the Governance Board approve SB 126 Assurance Forms - Compliance Monitoring & Certification of Governing Board Compliance Review 2019-2020.					
Action:	APPROVED				
Motion:	Tracy Grand	Second:	Larika Clark	Vote:	<u>9-1-1</u>
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand				
Absent:	Bob Reznik				
Abstain:	Lori Quon				

4. Approval of 2019-20 Auditor Contract

It is recommended that the Governance Board approve the 2019-2020 Auditor Contract/Engagement Letter with Feddersen & Company.					
Action:	APPROVED				
Motion:	John Lee	Second:	Steven Jones	Vote:	<u>9-1-1</u>
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand				
Absent:	Bob Reznik				
Abstain:	Lori Quon				

5. El Dorado Selpa Assurance and Approval Forms

It is recommended that the Governance Board accept membership with the El Dorado Charter SELPA and accept the LEA Assurances for the 2020-2021 School Year.					
Action:	APPROVED				
Motion:	John Lee	Second:	Tracy Grand	Vote:	<u>9-1-1</u>
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand				
Absent:	Bob Reznik				
Abstain:	Lori Quon				



6. 2018-19 SARC Approval

It is recommended that the Governance Board approve the 2018-2019 School Accountability Report Card (SARC)					
Action:	APPROVED				
Motion:	John Lee	Second:	Donna Haskins	Vote:	<u>9-1-1</u>
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand				
Absent:	Bob Reznik				
Abstain:	Lori Quon				

B. INSTRUCTION AND CURRICULUM

1. 2020-2021 School Instructional Calendar

It is recommended that the Governance Board approve the 2020 - 2021 School Instructional Calendar					
Action:	APPROVED				
Motion:	Steven Jones	Second:	Robert (Bob) Zaugh	Vote:	<u>9-1-1</u>
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand				
Absent:	Bob Reznik				
Abstain:	Lori Quon				

C. PERSONNEL

1. No Items Listed

D. PUPIL SERVICES

1. New West Charter Independent Study Policy Update

New independent study program information and policies are pending. It is recommended that the Governance Board discuss updating the Independent Study Policy at the May 19, 2020 governance meeting.	
Action:	No action taken



2. New West Charter Safety Plan

It is recommended that the Governance Board approve the updates to the New West charter Safety Plan.					
Action:	APPROVED				
Motion:	John Lee	Second:	Tracy Grand	Vote:	<u>9-1-1</u>
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand				
Absent:	Bob Reznik				
Abstain:	Lori Quon				

(V) ITEMS SCHEDULED FOR INFORMATION:

- A. BUSINESS - No Items Listed
- B. PERSONNEL - No Items Listed
- C. ITEMS FROM THE BOARD - No Items Listed

(VI) ADJOURNMENT:

It is recommended that the Governance Board adjourn the March 10, 2020 meeting at 5:50pm.					
Action:	APPROVED				
Motion:	Steven Jones	Second:	Michael Schlesinger	Vote:	<u>9-1-1</u>
In Favor:	Steven Jones, Donna Haskins, Larika Clark, John Lee, Bob Zaugh, Marshall Mayotte, Michael Schlesinger, Kizmet White, Tracy Grand				
Absent:	Bob Reznik				
Abstain:	Lori Quon				

March 10, 2020 New West Charter Governance Council Meeting Minutes prepared by:

*Kizmet White
NWC Governance Secretary*



This legislative body conducts business under the meeting requirements of the Ralph M. Brown Act.

MEETING AGENDA & RELATED MATERIALS

Agendas for regular board meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 72 hours prior to the start of the meeting. Agendas for special meetings as defined by the Brown Act will be posted at the meeting site and the legislative body's website, if applicable, 24 hours prior to the start of the meeting. Materials relating to an agenda topic that is a matter of public record in open session, will be made available for public inspection 72 hours prior to the start of the meeting, or, alternatively, when the materials are distributed to at least a majority of board members.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting New West Charter 1905 South Armacost Avenue | Los Angeles, CA 90025 | 310.943.5444 | www.newwestcharter.org

FOR MORE INFORMATION

For more information concerning this agenda or for materials relating to this meeting, please contact New West Charter 1905 South Armacost Avenue | Los Angeles, CA 90025. In addition, if you would like a copy of any record related to an item on the Agenda, please contact Sharon Weir or Kizmet White at 310.943.5444.